

Date:

REPORT OF TRANSFER

for Mechanical and/or Technological Start-up *)

Committee Members:

- 1)
- 2)
- 3)
- 4)
- 5)

made the following decisions:

1. The Committee reviewed the works performed in the following disciplines:
 - mechanical,
 - instrumentation and control,
 - electrical,

2. Contractor:

3. Basis of the works:

4. The Commission, having reviewed the completed works on and based on the statements of the contractors' representatives, with corresponding entries made in the Work Log across all disciplines confirming declared completion of works, as of, hereby hands over the system for mechanical/technological commissioning with the following remarks:

The Commissioning Manager must not initiate the start-up process without entries in the Work Log from all contractors confirming the completion of their respective works (node/installation/station/section) that are critical for commissioning.

If the project has been subject to an environmental decision, the Commission shall assess whether the implementation complies with the conditions set out in that environmental decision.

At the same time, the Commission has carried out a review of the order and tidiness of the work area and has submitted the following remarks / has submitted no remarks.

5. Guidelines for mechanical/ technological start-up of pipelines, apparatus and equipment.

As a prerequisite for commencement of commissioning work, the following documents must be provided to the commissioning manager:

a) for mechanical commissioning

- Machine and equipment OMM (for newly installed machines and equipment),
- Project documentation (for newly installed machines and equipment),
- Reports of conducted tests and inspections with positive results,
- Confirmation in the Work Log by the respective supervisory staff of the Contractor that work at the installation plants being handed over for commissioning is completed,
- Training of personnel involved in mechanical commissioning by the Commissioning Manager (training card),
- Commissioning schedule with a breakdown by plants and stages,
- Commissioning instructions (applies only to investment activities),
- List of energy utilities and raw materials required for commissioning,
- Specification of the necessary human resources for commissioning.
- Prepared (commissioning) check-lists to be filled in during mechanical commissioning.

b) for technological commissioning

- Documentation mentioned in the mechanical commissioning hand-over report,
- Submitted application for registration of equipment at the Technical Supervision Office or Transport Technical Supervision (UDT/TDT) (if applicable),
- Completed (commissioning) check-lists from the mechanical commissioning handover stage,
- Training of the operating staff by the Commissioning Manager (training card),
- Commissioning schedule with a breakdown by plants and stages,
- Commissioning instructions (applies only to investment activities),
- List of energy utilities and raw materials required for commissioning,
- Specification of the necessary human resources for commissioning.

6. Description of start-up activities in the following disciplines:

- mechanical,
- instrumentation and control,
- electrical,

7. The mechanical/technical start-up manager is appointed:**8. Other findings of the Committee:****9. Signatures:**

- 1) _____
- 2) _____
- 3) _____
- 4) _____

I approve the decisions of the Committee

(date and signature of person approving the report)

* - delete as appropriate